



**HERNANDO COUNTY  
BOARD OF COUNTY COMMISSIONERS**

15470 FLIGHT PATH DR  
BROOKSVILLE, FL 34604

**PURCHASE ORDER-CHANGE NO. 21000814-1**

PAGE NO. 1

payables@mckimcreed.com

15327 FAX: 910-251-8281

MCKIM & CREED INC  
243 N FRONT STREET  
WILMINGTON NC 28401

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UTILITIES ENGINEERING  
15365 CORTEZ BLVD  
BROOKSVILLE FL 34613

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ORDER DATE: 04/30/21		BUYER: MROSSET		REQ. NO.: RQ210931	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CONTRACT NO. 18-R00020/PH	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
<p>This Purchase is in accordance with Hernando County Contract No.18-R00020/PH, Task Order No. 7. Terms and Conditions apply, and the Purchase Order Terms and Conditions do not apply to this purchase. Please see the Subconsultant breakdown below:</p> <ul style="list-style-type: none"> <li>· DRA Surveying ± \$4,500.00</li> <li>· DRA Permitting and Modeling ± \$13,200.00</li> <li>· SUE - \$17,550.00</li> <li>· Survey ± \$13,500.00</li> <li>· Geotechnical ± \$10,000.00</li> </ul> <p>TOTAL - \$58,750.00</p> <p>NOTE: Please allow 365 days for the period of performance, also the NTP can be the same day as the PO is cut.</p> <p>County Contact: Joshua Walker, (325)754-4761 Email: JoshuaW@co.hernando.fl.us</p> <p>Contractor Contact: Kris Samples, (813)-549-3740 Email: KSamples@mckimcreed.com</p> <p>3/7/2022 Change Order 1 JF 18-R00020/PH TASK ORD #7, PO 21000814 MCKIM &amp; CREED CHANGE ORDER 1 is for a NCTE to add 608 days, due to</p>					

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$

**PDF Copy**

\*\*SEE TERMS AND CONDITIONS ON REVERSE SIDE\*\*

**APPROVED BY:**

CHIEF PROCUREMENT OFFICER

## HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

### GENERAL

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

### QUALITY

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

### QUANTITY/PRICE

The quantity of materials ordered or the prices specified must not be exceeded without written authority being first obtained from the Chief Procurement Officer.

### INDEMNITY AND INSURANCE

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

### PACKING

Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

### DELIVERY

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE. Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

### PAYMENT

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

### MATERIAL SAFETY DATA SHEET

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

### OSHA REQUIREMENT

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

### LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at [www.hernandocounty.us/pur/](http://www.hernandocounty.us/pur/).

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<u>Coverage</u>	<u>Minimum Amounts and Limits</u>
(a) Worker's Compensation	Statutory requirements at location of work
Employer's Liability	\$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability	\$ 2,000,000 General Aggregate
(Additional Insured & Waiver Of Subrogation)	\$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence \$ 5,000 Medical Expense
(c) Automobile Liability	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
Option of Split Limits:	
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident



**HERNANDO COUNTY  
BOARD OF COUNTY COMMISSIONERS**

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**PURCHASE ORDER-CHANGE NO. 21000814-1**

PAGE NO. 2

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ORDER DATE: 04/30/21		BUYER: MROSSET		REQ. NO.: RQ210931	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CONTRACT NO. 18-R00020/PH	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
<p>the PO expiring on May 2, 2022, this is sufficient time to complete the design, however bid phase and construction services are also included in the scope and will not be completed prior to the May expiration date. Please extend this PO until December of 2023. Old end date was 5/02/22 New end date is 12/31/23</p>					
01	281286.79	JOB	ENGINEERING SERVICES, DESIGN OF CHALMER ST. LIFT STATION & FORCE MAIN REPLACEMENT - CONTRACT NO. 18-R00020/PH, TASK ORDER NO. 7, EXHIBIT A	1.0000	281,286.79

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	281,286.79
01	07201 5626323	281,286.79	111802	<b>TOTAL \$</b>	<b>281,286.79</b>

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**APPROVED BY:**

CHIEF PROCUREMENT OFFICER

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CHANGE DATE: 03/07/22

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ORDER DATE: 04/30/21 BUYER: MROSSET REQ. NO.: RQ210931 REQ. DATE: 04/28/21

TERMS: NET 30 DAYS F.O.B.: FOB DESTINATION DESC.: CHANGE ORDER - 1

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
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3/7/2022 Change Order 1 JF  
 18-R00020/PH TASK ORD #7, PO 21000814 MCKIM & CREED  
 CHANGE ORDER 1 is for a NCTE to add 608 days, due to  
 the PO expiring on May 2, 2022, this is sufficient  
 time to complete the design, however bid phase and  
 construction services are also included in the scope  
 and will not be completed prior to the May expiration  
 date. Please extend this PO until December of 2023.  
 Old end date was 5/02/22  
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01	.00		JOB ENGINEERING SERVICES, DESIGN OF CHALMER ST. LIFT STATION & FORCE MAIN REPLACEMENT - CONTRACT NO. 18-R00020/PH, TASK ORDER NO. 7, EXHIBIT A	.0000	.00
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ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	.00
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01	07201 5626323	.00	111802	<b>TOTAL \$</b>	.00
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(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident

# HERNANDO COUNTY PURCHASING REVIEW FORM

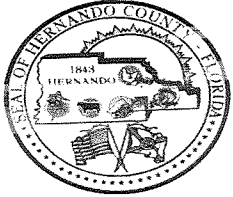
Purchasing Contact:	<b>Diane Kafrissen</b>
Contract purpose: (briefly describe)	<b>18-R00020/PH CES for Water, Wastewater &amp; Reclaimed Water Projects, TO 7</b>
	PO 21000814 Chalmer LS Service Area without Addresses
Vendor Name:	<b>McKim &amp; Creed</b>
REQ#ITB/ RFP/Q#:	<b>Change Order 1</b>
Received Document	<b>3/4/22</b>

Purchasing Agent Review:	<i>Diane Kafrissen</i>	3/4/22	Diane Kafrissen	
	Signature	Date	Printed Name	
Comments:	No cost time extension to complete the design phase, which also impacts the Construction services timeframe. New completion date of 12/31/23. No issues.			

Grant Review:				
	Signature	Date	Printed Name	
Comments:	NA			

Purchasing Coordinator Review:	<i>Patty Hall</i>	3/04/22	Patty Hall	
	Signature	Date	Printed Name	
Comments:	No issues, please process.			

Recommendation:	



Hernando County Board of County Commissioners  
15470 Flight Path Dr.  
Brooksville, FL 34604

Construction Change Order

Owner: Hernando County Board of County Commissioners

Owner's Representative:

Vendor: MCKIM & CREED INC

Change Order No. 1  
Contract No. 21000814

Change Order Date: 03/03/2022  
Contract Date:

Project Description:

DESIGN OF CHALMER LIFT STATION & FM

The Project is Changed as Follows

Justification: CONTRACT #18-R00020/PH TASK ORD #7, PO 21000814 MCKIM & CREED

CHANGE ORDER 1 is for a NCTE to add 608 days, due to the PO expiring on May 2, 2022, this is sufficient time to complete the design, however bid phase and construction services are also included in the scope and will not be completed prior to the May expiration date. Please extend this PO until December of 2023.  
Old end date was 5/02/22  
New end date is 12/31/23

Total Addition/Deduction this Change Order: .00

The Original Contract Sum was 281,286.79

Net Change by previously authorized Change Orders: .00

The Contract Sum prior to this Change Order was 281,286.79

The Net Amount of this Change Order is: .00

281,286.79

The new Contract Sum including this Change Order will be

The Contract Time will be changed by this Change Order (Days): 608

The Date of Substantial Completion as of the date of this Change Order therefore is:

Vendor Name/Address:

MCKIM & CREED INC  
243 N FRONT STREET  
WILMINGTON, NC 28401

Owner or Owner's Representative:

Hernando County Commission  
20 N. Main St., Rm 266  
Brooksville, FL 34601

Authorized Signature

Date:

*[Handwritten Signature]*  
3-3-22

for Chief Procurement Office

Date:

3/04/22

Distribution:

Vendor - Original  
Purchasing & Contracts  
Finance  
Requisitioning  
Contract File



## UTILITIES DEPARTMENT

WATER ♦ WASTEWATER ♦ RECLAIMED WATER ♦ ENGINEERING ♦ CUSTOMER SERVICE

15365 CORTEZ BOULEVARD ♦ BROOKSVILLE, FLORIDA 34613  
P 352.754.4037 ♦ F 352.754.4485 ♦ W [www.HernandoCounty.us](http://www.HernandoCounty.us)

### MEMORANDUM

**Date:** February 28, 2022  
**To:** Toni Brady, Chief Procurement Officer  
**From:** Josh Walker, Project Manager  
**Subject:** Chalmer Lift Station and Force Main NCTE Justification (PO#21000814)

Hernando County Utilities Department is requesting a no cost time extension for the design of the Chalmer Lift Station and Force Main. The PO has an expiration date of May 2, 2022, this is sufficient time to complete the design, however bid phase and construction services are also included in the scope and will not be completed prior to the May expiration date. Please extend this PO until December of 2023.

Thank you,

Josh Walker  
Project Manager, Engineering  
Hernando County Utilities Department  
15365 Cortez Blvd Brooksville, FL 34613  
D: 352.754.4761

