



Board of County Commissioners

AGENDA ITEM

Meeting: 07/09/2024
Department: Procurement Department
Prepared By: Erin Briggs
Initiator: Carla Rossiter-Smith
DOC ID: 13667
Legal Request Number: 24-193
Bid/Contract Number:

TITLE

Continuing Engineering Services Agreements With McKim & Creed, Inc.; Coastal Engineering Associates, Inc.; HDR Engineering, Inc.; Hazen and Sawyer; and Mead and Hunt, Inc., for Water, Wastewater and Reclaimed Water Projects for Utilities Department (Contract No. 24-RFQG00543/EK)

BRIEF OVERVIEW

On October 18, 2023, the Procurement Department issued a Request for Proposals (RFP No. 24-RFPG00576/EK) for continuing Engineering Services for Water, Wastewater and Reclaimed Water Projects.

The solicitation was sent to two thousand nine hundred forty-four (2,944) vendors and was downloaded by twenty-six (26) potential proposers.

Eight (8) proposals were received on the opening date of November 20, 2023, from the following firms (in alphabetical order):

- CHA Consulting, Inc.
- Coastal Engineering Associates, Inc.
- Halff Associates, Inc.
- Hazen and Sawyer
- HDR Engineering, Inc.
- McKim & Creed, Inc.
- Mead and Hunt, Inc.
- Stantec Consulting Services, Inc.

The Procurement Selection Committee (PSC) met on January 11, 2024, to evaluate the proposal. The committee was comprised of C. Allen Turner, Senior Project Manager, Scott Harper, Manager, Solid Waste Services, Landis Legg, Utilities Plant Supervisor, Joshua Walker, Project Manager, and Jared Waring, Engineer.

The PRC consensus evaluation resulted in the following score:

•	McKim & Creed, Inc.	91.4 out of 100
•	Coastal Engineering Associates, Inc.	89.4 out of 100
•	HDR Engineering, Inc.	89.0 out of 100
•	Hazen and Sawyer	88.8 out of 100
•	Mead and Hunt, Inc.	88.6 out of 100
•	Stantec Consulting Services, Inc.	85.0 out of 100
•	CHA Consulting, Inc.	83.8 out of 100
•	Halff Associates, Inc.	80.8 out of 100

The County entered negotiations with the top five ranked firms. Those negotiations concluded June 10, 2024. Task Orders under this contract will be assigned and negotiated on a rotational basis and will not exceed a total cost of \$500,000.00.

A Notice of Intent to award the contract to McKim & Creed, Inc., Coastal Engineering Associates, Inc., HDR Engineering, Inc., Hazen and Sawyer, and Mead and Hunt, Inc., dated June 11, 2024, was posted to the OpenGov website. No responses were received.

FINANCIAL IMPACT

Funds will be allocated and approved per Task Order request. There are currently no projects or associated accounts identified.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended that the Board approve and authorize the Chairperson's signature on the attached agreements to McKim & Creed, Inc., Coastal Engineering Associates, Inc., HDR Engineering, Inc., Hazen and Sawyer, and Mead and Hunt, Inc., for Contract No. RFP No. 24-RFQG00543/EK continuing engineering services for water, wastewater and reclaimed water projects.

It is further recommended that the Board authorize the Chief Procurement Officer to approve renewal of the contracts when there is no change to the terms and conditions.

REVIEW PROCESS

Ron Patel	Approved	06/12/2024 1:12 PM
Gordon Onderdonk	Approved	06/13/2024 4:06 PM
Carla Rossiter-Smith	Delegated	06/14/2024 7:18 AM
Albert Bertram	Approved	06/20/2024 10:19 AM
Albert Bertram	Approved	06/20/2024 10:19 AM
Pamela Hare	Approved	06/20/2024 11:35 AM
Melissa Tartaglia	Approved	07/01/2024 7:52 AM
Carla Rossiter-Smith	Approved	07/01/2024 8:59 AM
Heidi Kurppe	Approved	07/01/2024 10:35 AM
Jeffrey Rogers	Approved	07/01/2024 2:57 PM
Toni Brady	Approved	07/02/2024 7:45 AM
Colleen Conko	Approved	07/02/2024 8:08 AM

RESULT: ADOPTED

MOVER: Steve Champion

SECONDER: Jerry Campbell

AYES: Narverud, Hawkins, Campbell and Champion

ABSENT:	Allocco
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