



## Board of County Commissioners

Meeting: 09/19/17 09:00 AM  
Department: Purchasing & Contracts  
Prepared By: Diane Kafritsen

### AGENDA ITEM

Initiator: James Wunderle  
DOC ID: 13558 A  
Legal Request Number:  
Bid/Contract Number:

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#### TITLE

Utilization of U.S. General Services Administration Contracts and Agreements With Various Vendors for Purchase of Services and Supplies by County Departments

#### BRIEF OVERVIEW

On October 25, 2011, Hernando County Purchasing and Contracts was awarded use approval to piggyback nationally awarded contracts of US Communities (MT5813) to streamline the procurement process.

Hernando County Code of Ordinances, Article V, Purchasing Regulations/Procurement Section 2-108 Bidding Procedure paragraph c..2 allows "*The purchase and/or leasing of goods, supplies, materials or services for county use from a valid current continuing contract or from other valid current continuing contracts with the State of Florida or other local governments or similar entities, including but not limited to associations acting on behalf of state, county or municipal officials.*"

U.S. General Services Administration (GSA) is the centralized procurement arm for the federal government and offers products, services, and facilities needed by federal agencies for serving the public. State and local government entities can use GSA to purchase products and services under both the Cooperative Purchasing Program <<https://www.gsa.gov/cooperativepurchasing>> and the Disaster Recovery Purchasing Program <<https://www.gsa.gov/disasterrecovery>>.

Hernando County Purchasing and Contracts would like authorization from the Board of County Commissioners to approve use of the GSA Contracts and Agreements annually. Multiple County-wide departments will be utilizing these contracts.

#### FINANCIAL IMPACT

Funds will be available from various Hernando County Departments as FY funding is budgeted and not to exceed budgeted line item amounts. County-wide departments must have available budget funding to perform purchases.

#### LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

**RECOMMENDATION**

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- 1) Hernando County Purchasing and Contract Department is requesting "use approval" for all current and future GSA Contracts and Agreements. This County-wide use approval is on-going until terminated.
- 2) Staff requests BOCC approval of County-wide department expenditures exceeding the Advertised Bidding Requirements (ABR). County-wide departments must have available budgets for each purchase request.

**REVIEW PROCESS**

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James Wunderle	Completed	08/28/2017 1:26 PM
Michelle Bishop	Completed	08/30/2017 4:58 PM
Pam Lee	Completed	08/30/2017 3:44 PM
Sue Bishop	Completed	08/31/2017 12:34 PM
Randall Griffiths	Completed	08/28/2017 11:44 AM
Jenine Wimer	Completed	09/06/2017 6:41 PM
Leonard Sossamon	Completed	09/07/2017 12:49 PM
Tina Duenninger	Completed	09/07/2017 1:51 PM
Board of County Commissioners	Completed	09/19/2017 9:00 AM

**RESULT:**        **ADOPTED [UNANIMOUS]**  
**MOVER:**        Nicholas W. Nicholson, Commissioner  
**SECONDER:**    John Allocco, Second Vice Chairman  
**AYES:**         Dukes, Champion, Allocco, Holcomb, Nicholson