

BRAD SMITH

352-232-8929

Bsmith030@tampabay.rr.com

10245 Morningstar Ave
Brooksville, FL 34601

SUMMARY

Over 20 years working in Hernando County Utilities Department, starting in the Operations side. Working out in the field gaining the key knowledge and the overall picture of the water distribution systems really is the key to my success. Later on, I moved on to designing various utility infrastructure, then managing projects after the design phase through the procurement process, construction phase and project completion, then to the management side. With all the Knowledge and Experience I have gained through the 17 years in the Engineering Department, I have worked my way up to Utilities Sr. Project Manager and looking to excel in the Capital Program Manager position.

EXPERIENCE

HCUD ENGINEERING DEPARTMENT

Utilities Sr. Project Manager – November 2017 - Present

- Provide oversight for projects managed by Team members.
- Direct supervision of 3 project managers and 3 field inspectors.
- Schedule, assign, and review work, provide training, counseling, and evaluating performance.
- Manage all construction related activities for all phases of complex utility projects.
- Manages all field inspections and site evaluations.
- Interview, select, and negotiate contracts and work orders with consulting engineers. Develop construction bid documents and technical specifications.
- Develop staffing requirements and budgets.
- Interact with government branches and regulatory agencies, to ensure that projects comply with all applicable legal and regulatory requirements on a daily basis.

Project Manager – October 2006 – November 2017

Construction Coordinator

Engineering Assistant

Engineering tech 1

- Managed all construction related activities, assigned work to construction staff, enforced compliance with permits and project specifications.
- Managed and negotiated change order request along with changes in scope.
- Designed utility infrastructure for both water and wastewater from the budget/conceptual stage all the way through to the final design stage.

- Worked with the purchasing/contracts department to obtain various quotes for incidental items related to smaller construction projects and all the way up to larger projects requiring public bid document assembly. Ability to develop large bid documents and understand the required public meetings throughout the bid process. I am familiar with the requirements projects may have due to state or other types of grant funding that may require specific reports.
- Worked directly with consultants and contractors during the construction phase. This includes the beginning stage of receiving and reviewing shop submittals.
- Have been involved in the master plans developed for both the water and wastewater systems.
- Worked with consultants and outside departments daily.
- Am a 10-year member of the Florida Section of the AWWA.

Distribution Operation — 2003-2004

Utilities Worker I & II — February 2004 – October 2006

- Repair service lines, meters and main breaks, use of power tools, compactor, concrete mixer, and dump truck with backhoe.

Customer Representative — June 2003 – February 2004

- Read meters as well as repaired meters as needed. Collected non payments from customers.

Sims Machine and Control — Electrician — September 2001 - April 2003

- Wired up control panels and machines to their specific control panels. Took inventory of supplies that needed to be ordered. Assembled machines according to their prints.

Winn-Dixie — November 1999- May 2001

- Stock Employee and Produce department worker.

EDUCATION/CERTIFICATION

- FDEP Class B Distribution License
- Class A CDL
- Class C Collection License
- FDEP Storm Water Inspection
- MOT Intermediate
- OSHA 30-hour course
- Nims 100, 200, 700, 800, G300, G400, L984 Strike Team Leader, L958 Operations Section Chief
- Pasco Hernando Community College 2000-2002
 - Firefighter I and II
 - Emergency Medical Technician
 - Medical Terminology
- Hernando High School Diploma — Brooksville, FL — 2001

SKILLS

- Communicate effectively and tactfully
- Construction management
- Supervise professional and technical staff
- Attention to detail
- Conflict resolution
- Sound Judgement
- Critical thinking and decision making
- Team building