



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 22001066-3

PAGE NO. 1

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coastal@coastal-engineering.com

170 FAX: 352-799-8258

COASTAL ENGINEERING ASSOCIATES INC

966 CANDLELIGHT BLVD

BROOKSVILLE FL 34601

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UTILITIES - ADMINISTRATION

15365 CORTEZ BLVD

BROOKSVILLE FL 34601

ORDER DATE: 09/15/22			BUYER: KTEJERA			REQ. NO.: RQ221193		REQ. DATE:	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION			DESC.: SEPTIC TO SEWER DIST A PH			
ITEM#	QUANTITY	UOM	DESCRIPTION				UNIT PRICE		EXTENSION
This Purchase is in accordance with Hernando County Contract No.21--RG0045, BOCC Approved on: 08/23/22, Doc ID No. 10878. The Contract Terms and Conditions apply, and the Purchase Order Terms and Conditions do not apply to this purchase. A Notice to Proceed will be issued at a later date in advance of work being performed. The County Contact Person is: Jared Waring, Phone Number: 352-540-6773 The Contractor Contact is: Cliff Manuel, Phone Number: 352-796-9423 2/23/23 Change Order 1 - GML - CONTRACT #21-RG0045 DOC ID 10878 APPVD 8/23/22 WITH COASTAL ENGINEERING FOR THE SEPTIC TO SEWER CONVERSION, DISTRICT A, PHASE 1 ENGINEERING SERVICES. CHANGE ORDER 1- ADD \$2,000 TO THE OUT OF POCKET EXPENSE TOTAL DUE ADDITIONAL LANDOWNER NOTIFICATION LETTER MAILINGS AND INCREASED POSTAL COST. ADD \$2,000 TO LINE 2 33505-5626322 CIP 111961. REVISED LINE TOTAL = \$800,679.00 REVISED PO TOTAL = \$1,800,678.00 8/9/23 Change Order 2 - FH Contract #21-RG0045 Doc Id 10878 appvd 08/23/22 with									

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$

****SEE TERMS AND CONDITIONS ON REVERSE SIDE****

APPROVED BY:

Carl Rouseff - Jnt
CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

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OSHA REQUIREMENT

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LEGALLY AUTHORIZED WORKFORCE

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<u>Coverage</u>	<u>Minimum Amounts and Limits</u>
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**HERNANDO COUNTY
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PURCHASE ORDER-CHANGE NO. 22001066-3

PAGE NO. 2

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ORDER DATE: 09/15/22			BUYER: KTEJERA			REQ. NO.: RQ221193		REQ. DATE:	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION			DESC.: SEPTIC TO SEWER DIST A PH			
ITEM#	QUANTITY	UOM	DESCRIPTION				UNIT PRICE		EXTENSION
Coastal Engineering for the Septic to Sewer Conversion, District A, Phase 1 Engineering services. Change Order 2- Add \$8,584.00 due to : the Force Main connection point at the Winn-Dixie site has been relocated to the existing 16° force main across US 19 based on insufficient capacity. The new connection point requires additional surveying not included in original scope Add \$8,584.00 to line 2 33505-5626322 CIP 111961. Revised line total = \$809,679.00 Revised PO total = \$1,809,262.00 33505-5626322 1 8584.00 111961 4/15/2024 - CHANGE ORDER NO. 3 - LB CO #3 is needed to add \$28,310.00 to line #2 to make modifications to the plans that will allow for a less intrusive construction method previously agreed upon. 33505-5626322 CIP 111961 Revised line total = \$837,573.00									

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$

****SEE TERMS AND CONDITIONS ON REVERSE SIDE****

APPROVED BY:

Carl Rouseff - Jmt

CHIEF PROCUREMENT OFFICER

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CHIEF PROCUREMENT OFFICER

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BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 22001066-3
CHANGE DATE: 04/15/24

PAGE NO. 1

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coastal@coastal-engineering.com
170 FAX: 352-799-8258
COASTAL ENGINEERING ASSOCIATES INC
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UTILITIES - ADMINISTRATION
15365 CORTEZ BLVD
BROOKSVILLE FL 34601
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O

ORDER DATE: 09/15/22			BUYER: KTEJERA		REQ. NO.: RQ221193		REQ. DATE: 08/30/22	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION		DESC.: CHANGE ORDER - 3			
ITEM#	QUANTITY	UOM	DESCRIPTION			UNIT PRICE	EXTENSION	
4/15/2024 - CHANGE ORDER NO. 3 - LB CO #3 is needed to add \$28,310.00 to line #2 to make modifications to the plans that will allow for a less intrusive construction method previously agreed upon. 33505-5626322 CIP 111961 Revised line total = \$837,573.00 Revised PO total = \$1,837,572.00 02 28310.00 JOB SEPTIC TO SEWER CONVERSION, DISTRICT A .0000 28,310.00 PHASE 1 ENGINEERING SERVICES								
ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$			28,310.00
02	33505	5626322	28,310.00	111961	TOTAL \$			28,310.00

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

Carl Rouse-John
CHIEF PROCUREMENT OFFICER

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HERNANDO COUNTY

PROCUREMENT REVIEW FORM

Procurement Contact:	Fran Hallet
Contract No. and Project Description (Task Order & GSM #)	21-RG0045 – Septic to Sewer Conversion PH 1-ENG SVCS
Vendor Name:	Coastal Engineering Associates, Inc.
Purchase Order No.:	22001066
Change Order No.:	Change Order 3

Procurement Agent Review:	<i>Fran Hallet</i>	3/21/24	Fran Hallet
	Signature	Date	Printed Name
Comments:	Change Order # 3 is requested to make modifications to the plans that will allow for a less intrusive construction method than previously agreed upon. The increase is \$28,310.00. No Issues		

Grant Review:	<i>Helen Gornes</i>	3-27-24	Helen Gornes/Maria Hobbs
	Signature	Date	Printed Name
Comments: GMS #472 33505	Terms: 8-25-22 to 10-31-26, in accordance with grant agreement. Sufficient funding available. Project increase in funding allowable expense. Expense for Engineering design modification for construction appears to be necessary, reasonable, allowable, allocable and in conformance with agreement. Grant compliance review completed; no issues found. OK to process.		

Chief of Procurement Review:			
	Signature	Date	Printed Name
Comments:	APPROVED <i>By Carla Rossiter-Smith at 2:15 pm, Apr 15, 2024</i>		

Recommendation:	
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Hernando County Board of County Commissioners
15470 Flight Path Dr.
Brooksville, FL 34604

Rev: 0

Construction Change Order

Owner: Hernando County Board of County Commissioners**Owner's Representative:****Vendor:** COASTAL ENGINEERING ASSOCIATES

Change Order No. 3
Contract No. 22001066

Change Order Date: 03-15-2024
Contract Date:

Project Description:

SEPTIC TO SEWER CONVERSION PH 1-ENG SVCS

The Project is Changed as Follows

Justification: Contract #21-RG0045 Doc Id 10878 appvd 08/23/22 with Coastal Engineering for the Septic to Sewer Conversion, District A, Phase 1 Engineering services.

Change Order 3- Add \$28,310.00 to make modifications to the plans that will allow for a less intrusive construction method that previously agreed upon.

Add \$28,310.00 to line 2 33505-5626322 CIP 111961.

Revised line total = \$837,573.00

Revised PO total = \$1,837,572.00

Total Addition/Deduction this Change Order: 28,310.00

The Original Contract Sum was	1,798,678.00
Net Change by previously authorized Change Orders:	10,584.00
The Contract Sum prior to this Change Order was	1,809,262.00
The Net Amount of this Change Order is:	28,310.00
The new Contract Sum including this Change Order will be	1,837,572.00

The Contract Time will be changed by this Change Order (Days):

The Date of Substantial Completion as of the date of this Change Order therefore is:

Vendor Name/Address:

COASTAL ENGINEERING ASSOCIATES INC
966 CANDLELIGHT BLVD
BROOKSVILLE, FL 34601

Owner or Owner's Representative:

Hernando County Commission
15470 Flight Path Dr.
Brooksville, FL 34601

APPROVED

By Carla Rossiter-Smith at 2:15 pm, Apr 15, 2024

Authorized Signature

Date: 3/18/21

Chief Procurement Office

Date: _____

Distribution:

Vendor - Original
Purchasing & Contracts
Finance
Requisitioning
Contract File

Fran Hallet

From: Katrina Tejera
Sent: Thursday, March 21, 2024 11:19 AM
To: Fran Hallet; Lindsey Brown
Cc: Grace Sheppard
Subject: 22001066 - Coastal 22018 S2S Change Order Request - No 3
Attachments: 22018 S2S CO3 03152024.pdf

Good morning,

Please process the attached change order.

Grace, Please approve in Adminsys.

Thank you,

Katrina (Trina) Tejera

Operations Assistant
Hernando County Utilities Department
15365 Cortez Blvd.
Brooksville, FL. 34613
352-754-4926

From: Jared Waring <JWaring@co.hernando.fl.us>
Sent: Monday, March 18, 2024 8:26 AM
To: Katrina Tejera <KTejera@co.hernando.fl.us>
Subject: FW: 22018 S2S Change Order Request - No 3

Trina,

See attached signed change order no. 3.



Jared Waring, P.E.
Engineer
Hernando County Utilities Department
15365 Cortez Blvd
Brooksville, FL 34613

From: Rojean Hisson <rhisson@coastal-engineering.com>

Sent: Monday, March 18, 2024 8:22 AM

To: Jared Waring <JWaring@co.hernando.fl.us>

Cc: Brian Malmberg <bmalmberg@coastal-engineering.com>; Tina Malmberg <tmalmberg@coastal-engineering.com>;

Lindsay Ollier <Lollier@coastal-engineering.com>

Subject: RE: 22018 S2S Change Order Request - No 3

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Jared,

Please see attached signed Change Order No 3.

Thank you,

Rojean Hisson

Project Manager

Coastal Engineering Associates, Inc

966 Candlelight Blvd

Brooksville, FL 34601

352.796.9423

rhisson@coastal-engineering.com



From: Jared Waring <JWaring@co.hernando.fl.us>

Sent: Monday, March 18, 2024 8:07 AM

To: Rojean Hisson <rhisson@coastal-engineering.com>

Subject: FW: 22018 S2S Change Order Request - No 3

Rojean,

Please have the attached change order signed and return at your earliest convenience.



Jared Waring, P.E.
Engineer
Hernando County Utilities Department
15365 Cortez Blvd
Brooksville, FL 34613
www.hernandocounty.us
Office Phone: (352) 540-6773

From: Katrina Tejera <KTejera@co.hernando.fl.us>
Sent: Friday, March 15, 2024 4:19 PM
To: Jared Waring <JWaring@co.hernando.fl.us>
Cc: Ron Patel <RPatel@co.hernando.fl.us>; Grace Sheppard <GSheppard@co.hernando.fl.us>
Subject: RE: 22018 S2S Change Order Request - No 3

Hi Jared,

Please find attached your requested change order and forward to the vendor for signature.

Thank you,

Katrina (Trina) Tejera

Operations Assistant
Hernando County Utilities Department
15365 Cortez Blvd.
Brooksville, FL. 34613
352-754-4926

From: Jared Waring <JWaring@co.hernando.fl.us>
Sent: Tuesday, March 12, 2024 4:15 PM
To: Katrina Tejera <KTejera@co.hernando.fl.us>
Cc: Ron Patel <RPatel@co.hernando.fl.us>
Subject: RE: 22018 S2S Change Order Request - No 3

Trina,

The justification for 22018, S2S Change Order Request - No 3, is to make modifications to the plans that will allow for a less intrusive construction method that previously agreed upon.



Jared Waring, P.E.
Engineer
Hernando County Utilities Department
15365 Cortez Blvd
Brooksville, FL 34613
www.hernandocounty.us
Office Phone: (352) 540-6773

From: Katrina Tejera <KTejera@co.hernando.fl.us>
Sent: Tuesday, March 12, 2024 3:45 PM
To: Jared Waring <JWaring@co.hernando.fl.us>
Subject: RE: 22018 S2S Change Order Request - No 3

Hi Jared,

Please provide me with a justification for change order number 3.

Thank you,

Katrina (Trina) Tejera

Operations Assistant
Hernando County Utilities Department
15365 Cortez Blvd.
Brooksville, FL. 34613
352-754-4926

From: Jared Waring <JWaring@co.hernando.fl.us>
Sent: Friday, March 8, 2024 8:53 AM
To: Katrina Tejera <KTejera@co.hernando.fl.us>
Subject: FW: 22018 S2S Change Order Request - No 3

Trina,

Assuming that this change order is approved by Gordon, what would be my next steps moving forward?



Jared Waring, P.E.
Engineer
Hernando County Utilities Department

15365 Cortez Blvd
Brooksville, FL 34613
www.hernandocounty.us
Office Phone: (352) 540-6773

From: Rojean Hisson <rhisson@coastal-engineering.com>
Sent: Thursday, March 7, 2024 3:01 PM
To: Jared Waring <JWaring@co.hernando.fl.us>
Cc: Brian Malmberg <bmalmberg@coastal-engineering.com>; Tina Malmberg <tmalmberg@coastal-engineering.com>;
Gordon Onderdonk <GOnderdonk@co.hernando.fl.us>; Ron Patel <RPatel@co.hernando.fl.us>
Subject: 22018 S2S Change Order Request - No 3

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

HERNANDO COUNTY CONTRACT NO.21—RG0045/PH
PURCHASE ORDER NO. 22001066
SEPTIC TO SEWER, DISTRICT A PHASE 1

Good afternoon Jared,

Coastal Engineering is requesting Change Order No. 3 to the above-mentioned contract in the amount of \$28,310.00. The Proposed Sewer Shed 5 revision incorporating Grinder Configuration Scenario 4 – Combo System shall require additional engineering, design work, and FDEP Sewer Permitting. Please see the attached Exhibit B Fee Schedule.

Citrus County Site Visit may be beneficial 3-4 weeks prior to issuing updated plans. Please contact Tina Malmberg for arrangements.

Please let me know if you require additional information.

Thank you,

Rojean Hisson
Project Manager
Coastal Engineering Associates, Inc
966 Candlelight Blvd
Brooksville, FL 34601
352.796.9423
rhisson@coastal-engineering.com



From: [Jared Waring](#)
To: [Katrina Tejera](#)
Cc: [Ron Patel](#)
Subject: RE: 22018 S2S Change Order Request - No 3
Date: Tuesday, March 12, 2024 4:14:48 PM

Trina,

The justification for 22018, S2S Change Order Request - No 3, is to make modifications to the plans that will allow for a less intrusive construction method that previously agreed upon.



Jared Waring, P.E.

Engineer

Hernando County Utilities Department

15365 Cortez Blvd

Brooksville, FL 34613

www.hernandocounty.us

Office Phone: (352) 540-6773

From: Katrina Tejera <KTejera@co.hernando.fl.us>

Sent: Tuesday, March 12, 2024 3:45 PM

To: Jared Waring <JWaring@co.hernando.fl.us>

Subject: RE: 22018 S2S Change Order Request - No 3

Hi Jared,

Please provide me with a justification for change order number 3.

Thank you,

Katrina (Trina) Tejera

Operations Assistant

Hernando County Utilities Department

15365 Cortez Blvd.

Brooksville, FL. 34613

352-754-4926

From: Jared Waring <JWaring@co.hernando.fl.us>
Sent: Friday, March 8, 2024 8:53 AM
To: Katrina Tejera <KTejera@co.hernando.fl.us>
Subject: FW: 22018 S2S Change Order Request - No 3

Trina,

Assuming that this change order is approved by Gordon, what would be my next steps moving forward?



Jared Waring, P.E.

Engineer

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Brooksville, FL 34613
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From: Rojean Hisson <rhisson@coastal-engineering.com>
Sent: Thursday, March 7, 2024 3:01 PM
To: Jared Waring <JWaring@co.hernando.fl.us>
Cc: Brian Malmberg <bmalmberg@coastal-engineering.com>; Tina Malmberg <tmalmberg@coastal-engineering.com>; Gordon Onderdonk <GOnderdonk@co.hernando.fl.us>; Ron Patel <RPatel@co.hernando.fl.us>
Subject: 22018 S2S Change Order Request - No 3

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HERNANDO COUNTY CONTRACT NO.21—RG0045/PH
PURCHASE ORDER NO. 22001066
SEPTIC TO SEWER, DISTRICT A PHASE 1

Good afternoon Jared,

Coastal Engineering is requesting Change Order No. 3 to the above-mentioned contract in the amount of \$28,310.00. The Proposed Sewer Shed 5 revision incorporating Grinder Configuration Scenario 4 – Combo System shall require additional engineering, design work, and FDEP Sewer Permitting. Please see the attached Exhibit B Fee Schedule.

Citrus County Site Visit may be beneficial 3-4 weeks prior to issuing updated plans. Please contact Tina Malmberg for arrangements.

Please let me know if you require additional information.

Thank you,

Rojean Hisson
Project Manager
Coastal Engineering Associates, Inc
966 Candlelight Blvd
Brooksville, FL 34601
352.796.9423
rhisson@coastal-engineering.com



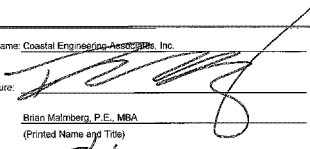
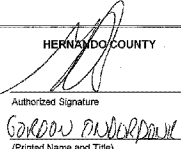
Task Order No. 6
Contract 21-RG0045/PH Change Order #3
Hernando County Septic to Sewer District A Phase 1
EXHIBIT "B" FEE SCHEDULE

TASK	PROJECT ACTIVITY	Coastal		Coastal		Coastal		JEA		JEA		JEA		JEA		JEA		JEA		JEA		JEA		Base Activity \$ AMOUNT	Man Hrs by Activity	Avg Hrs
		Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost			
1	Project Management	4	\$185.00	0	\$ 60.00	0	\$132.00		\$250.00		\$180.00		\$195.00		\$190.00		\$125.00		\$ 100.00		\$ 115.00		\$ 80.00	\$ 1,532.00	10	\$153.20
3.4b	Permit Submittals																									
	Hernando County Right-of-Way Use Permit	0	\$185.00	0	\$ 60.00	0	\$132.00		\$250.00		\$180.00		\$195.00		\$190.00		\$125.00		\$ 100.00		\$ 115.00		\$ 80.00	\$ -	0	#DIV/0!
	FDEP Sewer Permit Update	0	\$185.00	0	\$ 60.00	0	\$132.00		\$250.00		\$180.00	4	\$195.00		\$190.00	4	\$125.00	8	\$ 100.00		\$ 115.00		\$ 80.00	\$ 2,080.00	16	\$130.00
	FDOT Utility Permit	0	\$195.00	0	\$ 60.00	0	\$132.00		\$250.00		\$180.00		\$195.00		\$190.00		\$125.00		\$ 100.00		\$ 115.00		\$ 80.00	\$ -	0	#DIV/0!
3.6b	100% Design Documents Updates for Grinder System	0	\$195.00	0	\$ 60.00	32	\$132.00	2	\$250.00	6	\$180.00	16	\$195.00	2	\$190.00	28	\$125.00	40	\$ 100.00	60	\$ 115.00	4	\$ 80.00	\$ 23,944.00	190	\$126.02
6	Engineers Opinion of Probable Costs	2	\$185.00	2	\$ 60.00	2	\$132.00		\$250.00		\$180.00		\$195.00		\$190.00		\$125.00		\$ 100.00		\$ 115.00		\$ 80.00	\$ 754.00	6	\$125.67
7	Bidding Assistance	0	\$185.00	0	\$ 60.00	0	\$132.00		\$250.00		\$180.00		\$195.00		\$190.00		\$125.00		\$ 100.00		\$ 115.00		\$ 80.00	\$ -	0	#DIV/0!

SUB-TOTAL HOURLY COSTS \$ 328,310.00 ✓

Out-of-Pocket Expenses (actual cost - not to exceed) \$ -
Subconsultant (SUE Work) \$ -
Subconsultant (Geotechnical - Tierra) \$ -

NOT TO EXCEED TOTAL LUMP SUM COST \$ 328,310.00 ✓

Firm Name: Coastal Engineering Associates, Inc.		HERNANDO COUNTY	
Signature: 	Department Name: HCUd	Authorized Signature: 	Chief Procurement Officer: 
Brian Malmberg, P.E., MBA (Printed Name and Title)	3/8/24 (Date)	GORDON DWYER (Printed Name and Title)	4/15/24 (Date)
Date: 3/12/2024			

1	Project Management	\$1,532.00
2	Site Collection & Field Review	\$0.00
3	Design, Construction Drawing, Permitting & Bid Docs	\$26,024.00
4	Property Easement Acquisition Assistance	\$0.00
5	Public Outreach	\$0.00
6	Engineers Opinion of Probable Costs	\$754.00
7	Bidding Assistance	\$0.00
Subconsultants		\$0.00
TOTAL:		\$28,310.00

EXHIBIT "A"
**Engineering Services for Septic to Sewer, District A and Septic Upgrade
Incentive Program**

Septic to Sewer District A Phase 1
Contract No. 21-RG0045/PH – Change Order # 3
April 4, 2024

BACKGROUND

District A Phase 1 Septic-to-Sewer Design completed, we understand that the County desires to reduce neighborhood impacts on Elgin Boulevard. The scope of services to be performed shall consist of a combination gravity/low-pressure system component in Sewershed 5 to address these concerns. Per our meetings, we are providing the Scope of Services below to complete the design modifications discussed with the County. The final deliverable under this Scope of Services will include updated 100% design documents, updated technical specifications, and an updated Engineer's Opinion of Probable Construction Cost (EOPCC).

SCOPE OF SERVICES

Task 1. Project Management

Maintain a financial and information management system for the project. Monitor the project progress and manage the project in conformance with the contract.

- Prepare a project schedule
- Documentation: Prepare and distribute meeting minutes for design review meetings

Task 3. Design, Construction Drawings, Permitting, & Bid Documents

3.4B Permit Submittals

- Update the FDEP Wastewater Collection/Transmission System permit to reflect the low-pressure design modifications agreed to with the County. This task will include submitting the permit application and responding to one Request for Additional Information (RAI).

Deliverables

Provide Coastal with the draft permit application and permit drawings for review and approval before submitting the FDEP permit modification.

3.6B 100% Design Document Updates for Grinder System

Update the design plans, technical specifications, and EOPCC to reflect the agreed upon modifications. This will include updating the Sewershed 5 plan/profile sheets, civil detail sheets, Individual Lot Sewer Hook Up Exhibits, bid form, and measurement and payment specification section, and adding low-pressure system technical specifications to the bid package. At the County's request, Coastal can also facilitate a site visit to observe the proposed design modifications in use.

Design modifications will include:

- Four (4) duplex grinder stations added
- Approximately 1,150 linear feet (LF) of small diameter force main added
- Five manholes removed
- Approximately 3,500 LF of gravity main removed
- Approximately 31 plan sheets and one detail sheet updated

Deliverables

Provide updated documents for submission to the County. Two County submittals, 90% Draft and 100% Findal, with one set of County Comments to be addressed after the 90% Submittal.

Clarifications and Assumptions

1. System layout modifications beyond those agreed to during the 100% District A Phase 1 Septic-to-Sewer design review meeting are not included in this scope and fee.
2. The proposed system will not modify the existing sewershed boundaries; therefore, no modifications to the lift stations are required or included.