

Hernando County Board of County Commissioners Change Order Request

<u> </u> Add Line(s)	<u> </u> Cancel Outstanding Balance	<u> </u> Increase/Decrease Funds
<u> </u> Delete Line(s)	<u> </u> Change Project Number	<u> </u> Increase/Decrease Blanket
<u> </u> Cancel Purchase Order	<u> </u> Change Account Number	<u> </u> Increase/Decrease Quantity

Today's Date: 02-06-2026

PO/Contract #: 25000437

Change Order Number: 3

Requisition Number: 25000437

Vendor's Name on PO: TYLER TECHNOLOGIES INC

Department/Employee: AMELIA GEBALA

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract #:25-P0191C

CO #3 is to increase Purchase Order to add Enterprise Permitting & Licensing Users.

Add Line 1 \$132,641.00; New Line Total \$132,641.00
Old PO Total \$6,553,130.00 New PO Total \$6,685,771.00

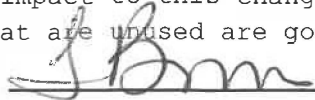
Dept 01051 Account 5606801 Line #3 \$110,260.00

1051-5606801 3 132641.00 110270

Impact: there is no financial impact to this change

Background:Hours allocation that are unused are going to be changed to HR allocation

Department Approval:



Date: 2/6/26

For Chief Procurement Officer: _____

Date: 2/11/2026

BOCC Approval Date: 2/10/2026

(BOCC Required per Purchasing 080E)



Quoted By: Phil Sharp
 Quote Expiration: 08/02/26
 Quote Name: Hernando County - ERP - EPL User Licenses
 Quote Description: Hernando County - ERP - EPL User Licenses

Sales Quotation For:
 HERNANDO COUNTY, FL
 COUNTY GOVERNMENT CENTER
 20 N MAIN ST
 BROOKSVILLE FL 34601-2817

Shipping Address:
 Hernando County
 County Government Center
 20 N. Main Street
 Brooksville FL 34601

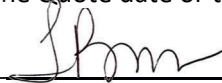
Tyler SaaS and Related Services

Description	Qty	Imp. Hours	Annual Fee
Civic Services			
Enterprise Permitting & Licensing User	73	0	\$ 167,900.00
			Sub-Total: \$ 167,900.00
			<i>Less Discount:</i> \$ 35,259.00
			TOTAL \$ 132,641.00

Summary	One Time Fees	Recurring Fees
Total Tyler License Fees	\$ 0.00	\$ 0.00

Total SaaS	\$ 0.00	\$ 132,641.00
Total Tyler Services	\$ 0.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 0.00	\$ 0.00
Summary Total	\$ 0.00	\$ 132,641.00

Client's purchase of the items listed above is subject to the Comments below
 Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
 For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval:  Date: 02/03/2026
 Print Name: Toni Brady, Deputy County Administrator P.O.#: 25000437

All Primary values quoted in US Dollars

Tyler Annual Discount Detail (Excludes Optional Products)

Description	Imp. Hours	Annual Fee	Annual Fee Discount	Annual Fee Net
Civic Services				
Enterprise Permitting & Licensing User		\$ 167,900.00	\$ 35,259.00	\$ 132,641.00
TOTAL	0	\$ 167,900.00	\$ 35,259.00	\$ 132,641.00

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;

- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.
- Expenses associated with onsite services are invoiced as incurred.
Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than four (4) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Enterprise Permitting & Licensing User includes back-office and EP&L Mobile access



AGENDA ITEM

TITLE

Change Order No. 3 to Purchase Order With Tyler Technologies, Inc., for Public Sector and Education Administration Software Solutions With Related Services for Enterprise Resource Planning Software and Enterprise Permitting and Licensing Software and Related Services for Various County Departments and Entities (Contract No. 25-P0191C; Change Order Amount: \$132,641.00)

BRIEF OVERVIEW

On December 3, 2024, the BOCC approved award of Contract No. 25-P0191C to Tyler Technologies, Inc., for the Tyler Technologies ERP EPL for \$6,299,320.00 and \$143,550 in estimated travel expenses for Tyler personnel to provide onsite services.

The purchase order was originally issued for \$6,442,870.00. Change Order No. 3 in the amount of \$132,641.00, would increase the purchase order to \$6,685,771.00.

Change Order No. 1 was a no-cost administrative change to move funds to multiple lines due to Finance Plus system limits per line of \$999,999.99. Change Order No. 1 was approved by the Chief Procurement Officer on March 3, 2025, for an administrative change.

Change Order No. 2 was to increase the purchase order to add additional services of Open Finance and Pattern Stream in the amount of \$110,260.00.

Hernando County Office of Management and Budget has requested an increase for Purchase Order No. 25000437 for Enterprise Permitting and Licensing Users.

FINANCIAL IMPACT

Funding will come from the following account:

Expense:

Fund: 0011 - General Fund, **Department: 01051** - Board of County Commissioners,
Account: 5606801 - Capitalized Software

CIP Project: 110270 Comprehensive ERP Software, included in FY 26 budget.

LEGAL NOTE

The Board has the authority to act on this item pursuant to Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve Change Order No. 3 in the amount of \$132,641.00 to Tyler Technologies, Inc., for Purchase Order No. 25000437, bringing the total purchase order

amount to \$6,685,771.00.

REVIEW PROCESS

Carla Rossiter-Smith	Approved	02/03/2026	2:49 PM
Erin Dohren	Approved	02/04/2026	12:01 PM
Pamela Hare	Approved	02/04/2026	4:09 PM
Jon Jouben	Approved	02/04/2026	4:14 PM
Heidi Prouse	Approved	02/05/2026	12:12 PM
Toni Brady	Approved	02/05/2026	12:33 PM
Jeffrey Rogers	Approved	02/05/2026	1:25 PM
Colleen Conko	Approved	02/05/2026	1:27 PM



PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604
P 352.754.4020 ♦ F 352.754.4199 ♦ W www.HernandoCounty.us

February 10, 2026

MEMORANDUM

TO: Financial Services, Hernando County Clerk of Circuit Court & Comptroller

FROM: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer

SUBJECT: BOCC Agenda Item Approval

Please accept this memorandum as notification of the Board of County Commissioners' approval of the Agenda Items list below at the **2/10/2026** BOCC meeting.

Further evidence of the approval of these items can be found in any relevant executed agreements with the BOCC Chairman's signature on the date of approval, as appropriate and as supplied in relevant requisitions. The BOCC [meeting details](#) for the aforementioned date provides additional evidence of approval.

This memorandum is to be used interchangeably with the BOCC Agenda Item stamped with BOCC adopted as proof of BOCC approval required in the County approval process for requisition, budget resolution or grant related items.

Approved Items:

PROCUREMENT ITEMS

1. **17011** Amendment No.1 to Sole Source Contract and Innovation Agreement With Quantum Partners, LLC, d/b/a SwiftGov, for Artificial Intelligence (AI) Implementation Plan Project for Planning Department (Contract No. 25-TSS0230/JC; Amount: \$1,687,500.00)
2. **16630** Award of Contract to Clark Productions, Inc., for Audio Visual Design, Installation and Implementation Services for 5th Judicial Circuit Courtrooms Project (Contract No. 25-RFP01060/CT; Amount: \$1,756,843.69)
3. **17064** Change Order No. 1 to Purchase Order With McKim and Creed, Inc., for Utility Locator Subsurface Services for Utilities Department and Associated Budget Amendment (Contract No. 24-RFQG00543; Amount: \$481,908.00)
4. **17031** Change Order No. 2 to Purchase Order With Centrisys CNP Corporation for Repair of Centrifuge Equipment for Utilities Department (Contract No. 25-TS0204; Amount: \$94,148.39)

5. **17141** Change Order No. 3 to Purchase Order With Tyler Technologies, Inc., for Public Sector and Education Administration Software Solutions With Related Services for Enterprise Resource Planning Software and Enterprise Permitting and Licensing Software and Related Services for Various County Departments and Entities (Contract No. 25-P0191C; Change Order Amount: \$132,641.00)

6. **17018** Request for Approval of FY 2026 Purchase Order With Amazon for Library Materials and Electronic Resources for Library Department (Amount: up to \$100,000.00)

