



Board of County Commissioners

AGENDA ITEM

Meeting: 07/30/2024
Department: Procurement Department
Prepared By: Fran Hallet
Initiator: Carla Rossiter-Smith
DOC ID: 14304
Legal Request Number: LR 20-120-3
Bid/Contract Number: 23-P000098

TITLE

Change Order No. 2 to Purchase Order to Polydyne, Inc., for Supply of Polymer for Utilities Department (Contract No. 23-P00098/FH; Amount: \$37,239.90)

BRIEF OVERVIEW

On June 27, 2023, the BOCC approved award of Contract No. 23-P00098 to Polydyne Inc., for \$688,000.00 with an estimated annual spend of \$157,000.00 and authorized the Chief Procurement Officer (CPO) to approve change orders up to annual budgeted amounts.

Purchase Order No. 24000089 was originally issued for \$157,000.00.

Change Order No. 1 was requested to increase the purchase order in the amount of \$50,000.00 to cover outstanding invoices and estimated invoices for this Fiscal Year. The purchase order increased from \$157,000.00 to \$207,000.00.

Hernando County Utilities Department has requested Change Order No. 2 in the amount of \$37,239.90 to cover outstanding invoices. Change Order No. 2 in the amount of \$37,239.90, would increase the purchase order to \$244,239.90.

FINANCIAL IMPACT

Funding, in the amount of \$37,239.90, is available in Hernando County Utilities Department:

Fund: 4111 - Hernando County Utilities, **Department:** 07121 - HCUD Wastewater Operations, **Account:** 5305208 - Chemicals & Deodorants

LEGAL NOTE

The Board has the authority to act on this item pursuant to Chapter 2, Article V of the Hernando County Code of Ordinances, and Chapter 125, Fla. Statute.

RECOMMENDATION

It is recommended the Board approve Change Order No. 2 in the amount of \$37,239.90 for Purchase Order No. 24000089 bringing the total purchase order amount to \$244,239.90.

It is further recommended that Board increase the annual allowable spend to \$260,000.00 and authorize the CPO to approve change orders up to budgeted amounts.

REVIEW PROCESS

Katrina Tejera	Approved	07/10/2024 1:47 PM
Grace Sheppard	Approved	07/10/2024 1:50 PM
Gordon Onderdonk	Approved	07/11/2024 8:11 AM
Tameka Thompson	Approved	07/12/2024 10:04 AM
Carla Rossiter-Smith	Approved	07/18/2024 12:49 PM
Albert Bertram	Approved	07/18/2024 1:23 PM

Pamela Hare	Approved	07/19/2024 12:13 PM
Melissa Tartaglia	Approved	07/22/2024 7:33 AM
Heidi Kurppe	Approved	07/23/2024 12:41 PM
Toni Brady	Approved	07/24/2024 8:12 PM
Colleen Conko	Approved	07/25/2024 8:35 AM



PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604
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July 30, 2024, 2024

MEMORANDUM

TO: Financial Services, Hernando County Clerk of Circuit Court & Comptroller
FROM: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer
SUBJECT: BOCC Agenda Item Approval

Please accept this memorandum as notification of the Board of County Commissioners approval of the Agenda Item list below at the 7/30/2024 BOCC meeting.

Further evidence of the approval of these items can be found in any relevant executed agreements with the BOCC Chairman's signature on the date of approval, as appropriate and as supplied in relevant requisitions. The BOCC **meeting details** for the aforementioned date provides additional evidence of approval.

This memorandum is to be used interchangeably with the BOCC Agenda Item stamped with BOCC adopted as proof of BOCC approval required in the County approval process for requisition, budget resolution or grant related items.

Approved Items:

PROCUREMENT ITEMS

1. **14091** Award of Construction Agreement with Midsouth, Inc., Construction Services for Weeki Wachee Drainage Retention Area Retrofit Project Phase 2 (Contract No. 24-C00673/JG; Amount: \$ 806,372.78)
2. **14328** Award of Contract to RSC Insurance Brokerage, Inc., for County Employee Health Benefits Consultant Services (Contract No. 24-A0173/CT)
3. **14180** Award of Contract to Stantec Consulting Services, Inc., for Continuing Professional Engineering Services (Contract No. 23-RFQ00422/AP)
4. **14266** Award of Term Contract to American Track Generations, LLC, for Railroad Signalization and Traffic Inspection Services at Brooksville-Tampa Bay Regional Airport (Contract No. 24-T00698/JG; Amount: \$250,000)
5. **14065** Award of Term Contracts to Various Contractors for Emergency debris Removal Services (Contract No. 24-TF00708/AP; Amount: \$7,200,000.00)



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6. **14304** Change Order No. 2 to Purchase Order to Polydyne, Inc., for Supply of Polymer for Utilities Department (Contract No. 23-P00098/FH; Amount; \$37,239.90)

7. **14274** Increased Annual Expenditure for Utilization of Gainesville Contract with Hawkins Inc., d/b/a Hawkins Water Treatment Group, Inc., for Supply of Liquid Sodium Hypochlorite for use at Water and Wastewater Treatment Plants (Contract No. 24-P00155/FH; Amount: \$100,000.00)

8. **14292** Increased Annual Expenditure of Term Contract with Charlie's Plumbing, Inc., for Plumbing Repair Services as needed for Various County Departments (Contract No. 23-T00453/TC; Amount: \$95,000.00)

9. **14206** Increased Annual Expenditure of Term Contract with Odyssey Manufacturing Company for Supply of Bulk Liquid Sodium Hypochlorite for Use at Water and Wastewater Treatment (Contract No. 21-P00116/FH; Amount; \$40,000.00)

10. **14170** Increased Expenditure for Utilization of Seminole County Contract with Lamphier Company d/b/a Lamphier & Company for Caulking, Coatings, Joint Sealant and Pressure Washing Services for Facilities Department (Contract No. 23-P0100/FH; Amount: \$785,000.00)

11. **14279** Pre-Qualification of Vendors for Grant Funded Construction Services for Projects Under \$500,000.00 (Contract No. 24-TFG00704/AP0)

12. **14305** Utilization of Sourcewell Contracts with Toshiba America Business Solutions, Inc. and Konica Minolta Business Solutions U.S.A., Inc., for Copiers, Printers, and Multi-Function Devices including Supplies, Accessories, and Services for Various Department